



## OCCUPATIONAL HEALTH & SAFETY POLICY

The Organisation recognises its responsibilities to ensure that all reasonably practicable steps are taken to ensure the health safety and welfare of employees, customers and any other person affected by the Organisation's activities.

The Organisation shall:

- Comply with all relevant occupational health & safety legislation.
- Arrange for effective planning, organisation, control, monitoring and review of its preventative and protective measures.
- Provide and maintain places of work, equipment and systems of work that, so far as is reasonably practicable, minimise the risk to health and safety.
- Identify hazards and assess the risk to the health and safety of persons exposed while at work and implement appropriate counter measures.
- Continually promote health and safety awareness by the provision of instruction, training and information
- Provide suitable and sufficient supervision to ensure its policies are carried out.
- Where necessary, make arrangements for access to competent professional expertise in safety, health and fire protection.
- Where necessary, make arrangements for adequate discussion with employees and others regarding health and safety issues which may arise from either parties operations and agree appropriate counter measures.
- Periodically audit and review occupational health, safety and welfare provisions
- Where necessary, issue standing orders, guidelines and working practices that ensures compliance with current legislation and this Policy Statement
- Commit to continual improvement in its occupational health & safety performance.

The Organisation will ensure that all employees:

- accept and fulfil their own statutory obligations under current occupational health & safety legislation
- work with due regard for their own safety and that of others who may be affected by their acts or omissions
- comply with instructions and training provided by the Organisation under this Policy

All staff will be responsible for the implementation of this Policy.

Signed Dr J Wollaston  
Founder & Chairman

Date January 15<sup>th</sup> 2004